**Chicago Northside Families Safety Net**

**Action Team Meeting Minutes**

|  |  |
| --- | --- |
| **Date** | February 20, 2014 |
| **Meeting Location** | Children’s Network 1335 Dodge Ave, Evanston IL  |
|  |  |
| **Co-conveners** | Russ Hopkins (NMF) & Jennifer Caruso (RPCC) |
| **Attendees** | Russ Hopkins (NMFA) & Jennifer Caruso (RPCC), Angelo Militello (Community Member), Katie Richburg (Riveredge Hospital), Joanne Nett (DCFS), Jennifer Ramos (Childcare Network of Evanston), Tom Maluga (Safe Families), Caryn Gldberg (Maryville Beh Health Hosp), Jenni Rock (Inst for Therapy through the Arts), Brandon Combs (Tuesday’s Child), Miriam Hirsch (Community Member, Victoria Mbachu (DCFS), Mary Cotton-Ward (Between Friends) and K. Milam Brooks (UIC), |
| **Time** | 1:30pm - 3:30pm |
| **Agenda Items** |
| **I.** | **Welcome and Introduction** |
|  | Team introductions  |
|  |  |
| **Action Steps:** |
|  | * **K.** will update the sign-in sheet and send to all present
 |

|  |  |
| --- | --- |
| **II.** | **General Discussion**  |
|  | * Russ posed a question to the Team: How can we help at risk kids?
	+ Team talked about linking the resources present amongst action team members with the resources offered in the community
	+ Joanne discussed the importance of the Action Team accessing the Statewide Database to ensure its accuracy and become familiar with the resources available in the communities the Team serves
* Team talk about the work some of the other Action Team are currently engaged, specifically the Parent Cafe’
 |
| **Action Steps:** |
|  | * **Joanne** will check with Mike Burns regarding Statewide Data base training for the Action Team
* **K.** will send Action Team information about the Parent Café
 |

|  |  |
| --- | --- |
| **III.** | **Review of Strategic Plan** |
|  | * Action Team reviewed the Strategic Plan
* K. explained to the team that the DCFS report for all of 2014 for Cook North shows the majority of call coming into the hotline is from Law Enforcement and the majority of the calls do not lead an incident
* Brandon noted that it will be important for the Action Team not to duplicate efforts that already exist within the system. Perhaps the Action Team can make presentations at Mandatory Reporter Trainings to help lower the number of calls coming into the hotline
* Angelo talked about having the Team go through the VMOSA process so that the teams can link action steps to the ideas being presented
 |
| **Action Steps:** |
|  | * **K.** will work with DCFS QA to get a break down of the data based on each LAN
* **K.** will prepare VMOSA for the March meeting
* **Everyone** will bring a list of their organizations resources to the March meeting
* **Everyone** will begin to think about action steps related to the strategic plan in preparation for the March meeting
 |

***NEXT MEETING: March 20, 2013, 1:30pm; Gordon Tech***